

# Demolition Foreman Description

## **PRIMARY FUNCTION:**

Supervises and coordinates activities of workers engaged in demolition projects. Responsibilities also include, but are not limited to, planning work, determining techniques to be used, and training of personnel in operation of power construction equipment to perform required work. Perform work in a safe and professional manner.

## **TYPICAL DUTIES:**

1. Provide on-site supervision needed to clarify drawings and discrepancies; coordinate interfacing of various trades; provide quality standards and reject improper installation; and alert supervisor to potential problems.
2. Direct work crews and advise the supervisor of any personnel not performing according to procedures, policies, and schedules.
3. Perform work to assist crew as needed and/or requested by the supervisor.
4. Become familiar with the project specifications and peculiarities and offer practical advice pertaining to the various project schedules and budgets.
5. Review project progress, cost reports, schedules, and requirements for completion.
6. Determine and recommend changes in methods, schedules, procedures, and improvements where practical on the project.
7. Maintain a close working relationship with supervisor to ensure proper coordination of responsibility for the project. Notify the supervisor of any subcontractor not performing according to specifications or schedule.
8. Ensure proper paper flow of information from field to supervisor regarding delivery commitments, field dimensions, reports, and any other necessary correspondence.
9. Ensure that all company policies/programs including, but not limited to Safety, Prohibited Harassment, Code of Ethics, and EEO are fully enforced at all times on the project.
10. Ensures that equipment is properly cleaned, serviced and stored at the end of each shift. Coordinate and advise supervisor of equipment requirements.
11. Ensure quality standards are maintained. Maintain a neat and orderly job-site and personal appearance.
12. Maintain a positive work atmosphere by acting and communicating in a manner to get along with customers, co-workers and supervisors/managers.

13. Performs other job-related duties as assigned.